

The SHOSHONE-BANNOCK TRIBES

FORT HALL INDIAN RESERVATION
P.O. Box 306
Fort Hall, ID 83203



HUMAN RESOURCE DEPARTMENT
Phone: (208) 478-3856/(208) 478-3857
(208) 478-3850/(208) 478-3750
Fax: (208) 478-3950

JOB DESCRIPTION

TITLE: ENVIRONMENTAL SCIENTIST
DEPARTMENT: ENVIRONMENTAL WASTE MANAGEMENT PROGRAM - LAND USE
SALARY: \$30.78 – \$36.61 G15-16/S1-3 DOE
OPENS: July 31, 2023
CLOSES: August 11, 2023
CAREER STATUS: EXEMPT – Conditional upon successful 90-day probationary evaluation and annual budget appropriations.

Attach ALL supporting documents, including: Tribal enrollment, honorable discharge, educational attainment, professional certification, license, and other relevant documents to verify eligibility for job qualifications and preference. INCOMPLETE APPLICATIONS MAY BE SCREENED OUT.

GENERAL PURPOSE:

The Environmental Scientist provides support and regulatory oversight for the Environmental Waste Management Program.

SUPERVISOR:

The Environmental Scientist is under the direct supervision and evaluated by the Environmental Waste Management Program Manager.

DUTIES AND RESPONSIBILITIES:

Assist with oversight of the Southeast Idaho Phosphate Patch and central Idaho mining for mineral resources.

Review remedial investigations, feasibility studies, data summary reports, sampling and analysis workplans, treatability studies, and other technical documents and memorandum providing written comment, suggested edits and information to support technical positions in support of ensuring the Shoshone-Bannock Tribes natural resources are protected.

Interprets and applies technical standards, regulations and policies.

ENVIRONMENTAL SCIENTIST

Approved 7/24/23 DA3296

Reviews mine and reclamation plans and other documents for compliance with terms and conditions of regulatory program.

Performs multi-media environmental inspections, document conditions, identify recognizable environmental conditions, and provide regulatory oversight of activities.

Monitors facilities and ensure compliance with hazardous waste laws and regulations including RCRA, CERCLA, Tribal Waste Management Act and other applicable Tribal ordinances.

May review and comment on NEPA reports for activities impacting tribal lands and aboriginal territories.

Conduct oversight at mining sites which may include collection of samples and/or using a field XRF instrument, evaluating data and reporting.

Must be flexible, adapting quickly to change(s).

Maintains equipment, supplies, and other property in good working order.

Maintain databases and a record system.

MUST MAINTAIN STRICT CONFIDENTIALITY OF ALL INFORMATION PROCESSED THROUGH THE DEPARTMENT INCLUDING RECORDS, REPORTS, DOCUMENTS, CONVERSATIONS, ETC. A breach of confidentiality will be subject to appropriate disciplinary action, up to and including termination from employment.

Performance Standard shall include but not be limited to:

- Ability to maintain dependable attendance and reliability
- Efficient use of public skills to provide quality service
- Ability to establish and maintain effective working relationship with staff
- Ability to work independently with little supervision
- Demonstrated knowledge of practices and procedures utilized in environment
- Public Outreach Skills

Duties and responsibilities will include other activities as needed to carry out position functions.

QUALIFICATIONS:

Preferred Educational and Experience Qualifications:

(Grade 16): Master's degree in Science, or related degree from an accredited university in Environment Science, Engineering or other related Environmental Science field.

OR

Bachelor's Degree from an accredited institution of higher education in Science, or a related degree; and fifteen (15) years' experience working with CERCLA, RCRA, TSCA, CWA, data collection/analyses.

Minimum Educational and Experience Qualifications:

(Grade 15): Bachelor of Science Degree from an accredited university in Environmental Science, Engineering, or other related Environmental Science Field and excellent written and verbal communication skills; and ten (10) or more years of experience working in an environmental field related interpreting and ensuring compliance with environmental laws and/ or creating/implementing effective compliance programs.

Must have a valid Idaho driver's license and insurable with the Shoshone Bannock Tribes Insurance Company.

Qualified Shoshone-Bannock Tribal Member/Indian and Veterans Preference will apply in compliance with the Shoshone-Bannock Tribes Personnel Policies and Procedures Manual.

IMPORTANT APPLICATION CRITERIA

Instructions: You must turn in all supporting documents to be eligible for this position you are applying for.

A complete application must be submitted to the Shoshone-Bannock Tribes Human Resource Department, P.O. Box 306, Fort Hall, Idaho 83203. Applications can be found online at www.sbtribes.com. Applications can be sent via email to recruitment@sbtribes.com or faxed to 208-478-3950 and are accepted until 5PM on the closing date.

Submit a copy of all supporting documents to be eligible for the position you are applying for. For example: Driver's License, Tribal ID, High School Diploma/GED, Degree or professional credentials, and other supporting documents that verify required qualifications.

Telephone calls are not accepted in place of an employment application or letter of interest.

Applicants who have a current application on file, please submit a letter of interest for each position in which you want to be considered for. The letter should address how you meet each qualification.

Preference will be given to Shoshone-Bannock Tribal member applicants who provide a copy of their tribal enrollment card. Non-enrolled members and other Indian tribal members must provide a Certificate of Indian Blood (CIB) to receive preference.

Preference points will also be given during the interview process to veterans who provide documentation of a DD-214.

Applicants being considered for employment or a political appointment must submit to a pre-employment alcohol and drug screen prior to being hired or appointed. Refusal to take the test will render the applicant ineligible for employment or political appointment.

The Shoshone-Bannock Tribes will conduct an employment background check on new employees to ensure suitability for the position applied for.