

# The SHOSHONE-BANNOCK TRIBES

FORT HALL INDIAN RESERVATION  
P.O. Box 306  
Fort Hall, ID 83203



HUMAN RESOURCE DEPARTMENT  
Phone: (208) 478-3856/(208) 478-3857  
(208) 478-3850/(208) 478-3750  
Fax: (208) 478-3950

## JOB DESCRIPTION

**TITLE:** ENVIRONMENTAL SCIENTIST

**DEPARTMENT:** LAND USE – ENVIRONMENTAL WASTE MANAGEMENT PROGRAM

**SALARY:** \$30.78 - \$36.61 G15-16/ S1

**OPENS:** February 13, 2023

**CLOSES:** February 24, 2023

**CAREER STATUS:** **EXEMPT** – Conditional upon successful 90-day probationary evaluation and annual budget appropriations.

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Attach ALL supporting documents, including: Tribal enrollment, honorable discharge, educational attainment, professional certification, license, and other relevant documents to verify eligibility for job qualifications and preference. INCOMPLETE APPLICATIONS MAY BE SCREENED OUT.

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### GENERAL PURPOSE:

The Environmental Scientist provides support and regulatory oversight for the Environmental Waste Management Program, as well as providing support and regulatory oversight for the Mining Program under the direction of the Environmental Waste Management Program Manager.

### SUPERVISION:

The Environmental Scientist is under the direct supervision and evaluated by the Environmental Waste Management Program Manager.

### DUTIES AND RESPONSIBILITIES:

Interprets and applies technical standards, regulations and policies.

Reviews and evaluates technical documents and reports including hazardous waste permit applications, closure plans, sampling and analysis plans, and standard operating procedures. Prepares comments that document tribal issues and briefing papers.

Reviews site characterization plans, remedial investigations, feasibility studies, mine and reclamation plans and other documents for compliance with terms and conditions of regulatory programs.

Performs multi-media environmental inspections, documents data, provides regulatory oversight of remedial design and construction activities.

ENVIRONMENTAL SCIENTIST

Approved 2/6/22 DA3296

Monitors facilities and ensures compliance with hazardous waste laws and regulations including RCRA, CERCLA, Tribal Waste Management Act and other applicable Tribal ordinances.

Review and develop NEPA reports for activities impacting tribal lands and aboriginal territories

Conduct oversight at mining sites which could include collecting environmental samples, using a field XRF instrument, evaluating data and reporting.

Reviewing, Interpreting and Report environmental data.

Must be flexible (adapting quickly to change(s)).

Maintains equipment, supplies, and other property in good working order.

Maintain databases and a record system.

**MUST MAINTAIN STRICT CONFIDENTIALITY OF ALL INFORMATION PROCESSED THROUGH THE DEPARTMENT INCLUDING RECORDS, REPORTS, DOCUMENTS, CONVERSATIONS, ETC. A breach of confidentiality will be subject to appropriate disciplinary action, up to and including termination from employment.**

Performance Standard shall include but not be limited to:

- Ability to maintain dependable attendance and reliability
- Efficient use of public skills to provide quality service
- Ability to establish and maintain effective working relationship with staff
- Ability to work independently with little supervision
- Demonstrated knowledge of practices and procedures utilized in environment
- Public Outreach Skills

Duties and responsibilities will include other activities as needed to carry out position functions.

### **QUALIFICATIONS:**

#### **Minimum qualifications (Grade 15):**

- Bachelor of Science Degree from an accredited university in Environmental Science, Engineering, or other related Environmental Science Field. and
- Ten (10) or more years of experience working in an environmental field related to human and environmental safety such as EPA laws and creating/implementing effective compliance programs.

#### **Preferred qualifications (Grade 16):**

- Master's degree in Science, or related degree from an accredited university in Environment Science, Engineering or other related Environmental Science field with a passion for protecting the environment.

**OR**

- Bachelor's Degree from an accredited institution of higher education in Science, or a related degree; **and**
- Fifteen (15) years' experience working with data collection/analyses, reporting and environmental compliance activities in Environmental Education.

Must have a valid Idaho driver's license and insurable with the Shoshone Bannock Tribes Insurance Company.

Qualified Shoshone-Bannock Tribal Member/Indian and Veterans Preference will apply in compliance with the Shoshone-Bannock Tribes Personnel Policies and Procedures Manual.

## **IMPORTANT APPLICATION CRITERIA**

**Instructions:** You must turn in all supporting documents to be eligible for this position you are applying for.

A complete application must be submitted to the Shoshone-Bannock Tribes Human Resource Department, P.O. Box 306, Fort Hall, Idaho 83203. Applications can be found online at [www.sbtribes.com](http://www.sbtribes.com). Applications can be sent via email to [recruitment@sbtribes.com](mailto:recruitment@sbtribes.com) or faxed to 208-478-3950 and are accepted until 5PM on the closing date.

Submit a copy of all supporting documents to be eligible for the position you are applying for. For example: Driver's License, Tribal ID, High School Diploma/GED, Degree or professional credentials, and other supporting documents that verify required qualifications.

***Telephone calls are not accepted in place of an employment application or letter of interest.***

Applicants who have a current application on file, please submit a letter of interest for each position in which you want to be considered for. The letter should address how you meet each qualification.

Preference will be given to Shoshone-Bannock Tribal member applicants who provide a copy of their tribal enrollment card. Non-enrolled members and other Indian tribal members must provide a Certificate of Indian Blood (CIB) to receive preference.

Preference points will also be given during the interview process to veterans who provide documentation of a DD-214.

Applicants being considered for employment or a political appointment must submit to a pre-employment alcohol and drug screen prior to being hired or appointed. Refusal to take the test will render the applicant ineligible for employment or political appointment.

The Shoshone-Bannock Tribes will conduct an employment background check on new employees to ensure suitability for the position applied for.